

# IACRA Walkthrough: R-ATP → Unrestricted ATP

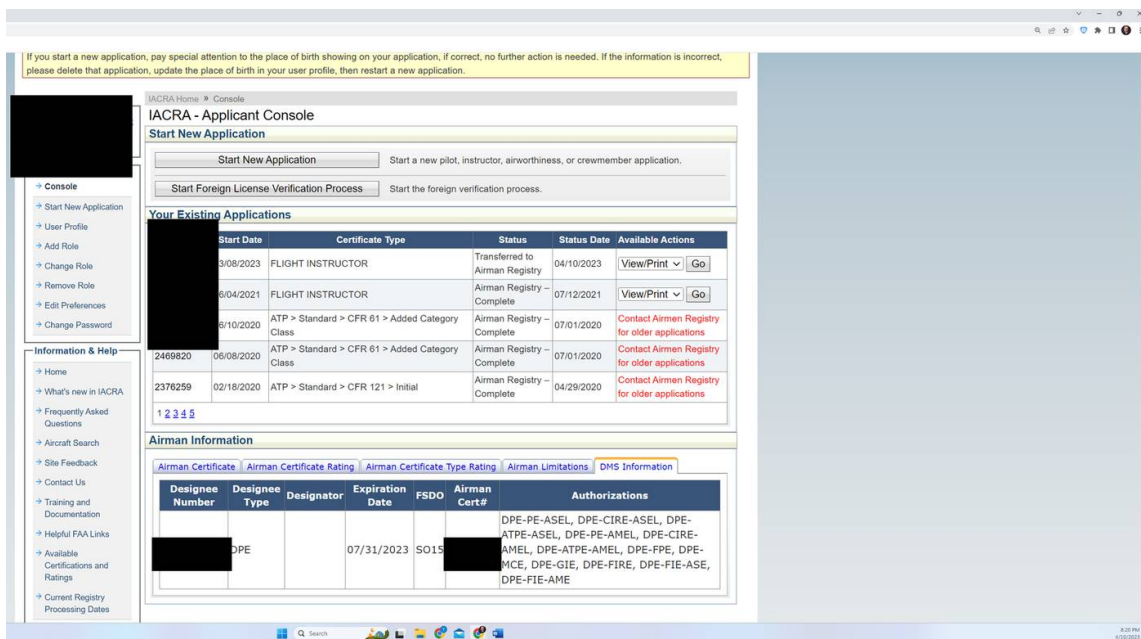
How to build your IACRA application to remove the Restricted ATP limitation (per 14 CFR 61.159).

Before your appointment, scan and email the following to [Thomasdowellcfi@gmail.com](mailto:Thomasdowellcfi@gmail.com):

- Pilot Certificate (front and back, clear scan)
- Current FAA Medical Certificate
- Current Photo ID (passport, Driver's License, or Military ID preferred)
- FTN Number from IACRA
- Logbook entries supporting the times required by 14 CFR 61.159

## Step 1 — Log in to IACRA and open the Applicant Console

Sign in at [iacra.faa.gov](http://iacra.faa.gov). The Applicant Console is your starting point. Personal identifiers in this screenshot have been redacted; yours will display your information.

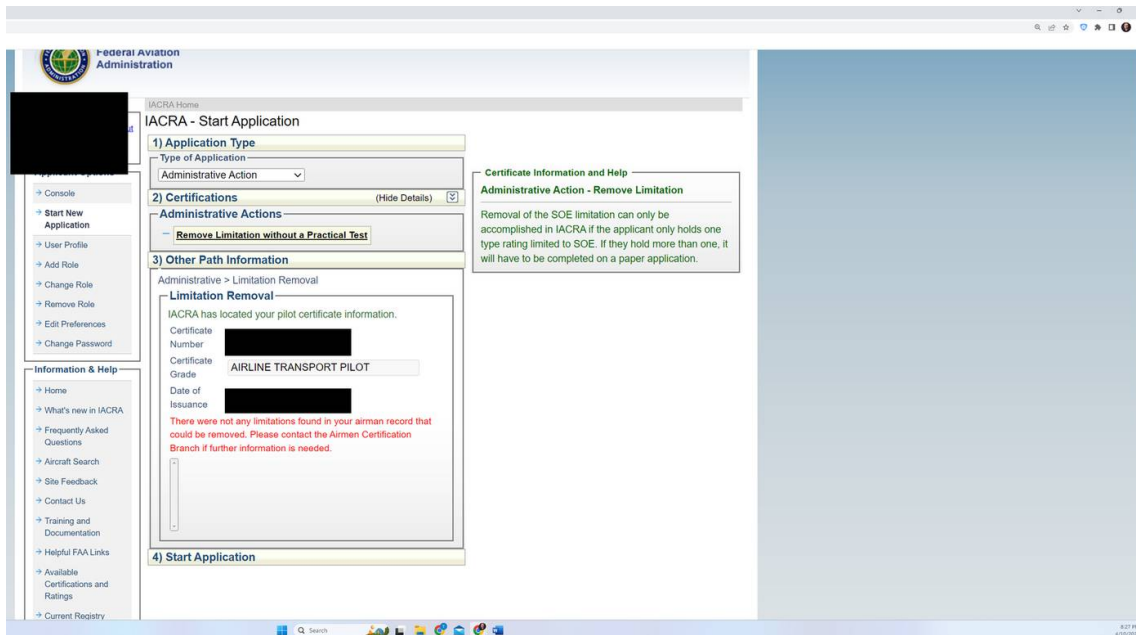


IACRA Applicant Console — start point for every new application.

## Step 2 — Start a new application: Administrative Action → Remove Limitation

Click **Start New Application**. Set Type of Application to **Administrative Action**. Under Administrative Actions, choose **Remove Limitation without a Practical Test**. IACRA will populate the Limitation Removal box with your existing ATP certificate information.



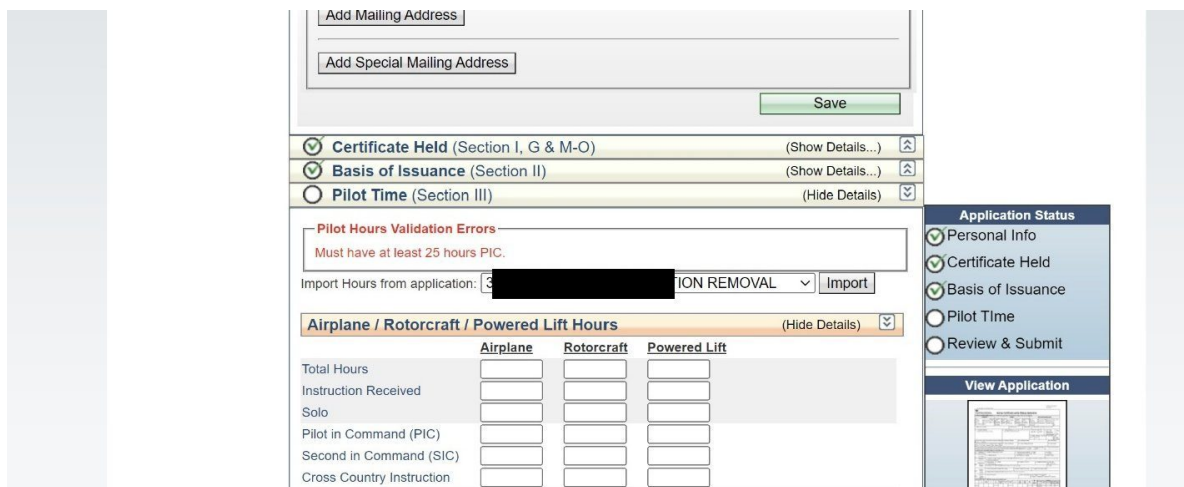


Start Application page — select Administrative Action then Remove Limitation.

### Step 3 — Complete the remainder of the application

Work through the application as prompted. Key field note:

- **Pilot Hours (Section III):** enter your ATP minimum times in the Airplane column. The system will validate against 14 CFR 61.159 minimums.



Pilot Hours section — enter ATP minimum times per 14 CFR 61.159.

### Step 4 — Submit and schedule your virtual appointment

Save and submit. Email Thomas your FTN and IACRA application ID along with the intake documents above. Your appointment will be scheduled within 24 hours and entered into the FAA Designee Management System (DMS) at least 24 hours in advance, per FAA policy. Questions? Submit the contact form at [daytonadpe.com](http://daytonadpe.com) or reply to the intake email above.

